

OLIVER WENDELL HOLMES JUNIOR HIGH SCHOOL

STUDENT-FAMILY-SCHOOL OATH

PARTNERS IN LEARNING

Oliver Wendell Holmes Junior High School is founded on the belief that families and schools working together significantly influence student performance, attitudes, aspirations, and behavior. In an effort to support the partnership between family and school, the partners agree to the following:

The School's goals are to:

- Provide a safe and positive learning environment and a high quality educational program.
- Maintain regular on-going communication with the home.
- Encourage and respect family input and participation in decision-making.
- Provide a variety of opportunities for families to be actively involved in the education of their children.
- Maintain the dignity of each individual.
- Involve all staff members in a professional development program that is responsive to the needs of students and their families.
- Respect students, staff, and families.

The Family's goals are to:

- Be responsible for the child's attending school regularly and on time.
- Support and maintain a positive attitude toward learning.
- Provide home support and monitoring of student assignments, homework, and projects to reinforce high classroom standards for learning.
- Read and respond to all school communication in a timely manner.
- Participate in school and community sponsored activities.
- Respect the school, staff, and students. Parents wishing to visit a classroom must give the teacher 24 hours notice.

The Student's goals are to:

- Come to class regularly, on time, ready to learn and with assignments completed.
- Set aside time every day to complete classroom assignments and homework.
- Know and follow the school and class rules as stated in the Student-Family Handbook.
- Respect your school, yourself, classmates, staff, and families.
- Respect the rights of others to learn without disruption.

GENERAL INFORMATION

BULLETIN

- The daily bulletin is read twice a week over the loud speaker. The bulletin tells about what is going on at school.
- The bulletin is also available on school loop or by going to the Holmes Website.

BUS SERVICE

- The Davis Joint Unified School District does not provide bus transportation.
- However, Unitrans (the Davis/UCD local municipal bus service system) does provide transit service to Holmes Junior High School from throughout the City of Davis, including South Davis. Please note that you must purchase a pass or pay the cash fare to ride Unitrans.
- Unitrans requires that bus riders behave respectfully, remain seated while the bus is moving, and keep noise to a minimum. Students who violate these safety rules will not be allowed to continue riding the bus.
- If you would like to purchase a monthly bus pass, which is good for unlimited rides for the month printed on the pass, or if you have other bus transportation needs or questions, please contact Unitrans at 752-2877, or go to www.unitrans.com for current information and service updates

PERSONAL TECHNOLOGY DEVICES (PTD)

- PTDs are only to be used for education purposes at the direction of a classroom teacher.

- Students bringing PTDs to school must follow: all applicable California laws, DJUSD Policies, including but not limited to Board Policy 5131 and Board Policy and Administrative Regulation 6163.4; DJUSD Standards for Student Behavior, and the Student Responsible Use of Technology agreement.. In addition, students will be expected to comply with all applicable teacher, class, and school rules, policies and procedures while using technology devices.
- Responsibility to keep the PTD secure rests with the individual owner. DJUSD is not liable for any PTD that is lost, stolen, damaged, or infected by malware on campus, at school functions, or coming to and from school.

New Holmes Policy regarding PTD's will be out the beginning of the 17-18 school year.

Students must follow the classroom rules set forth by the teacher for PTD devices. PTD devices are not allowed out at lunch time or at passing periods. If these rules are not followed the consequences are listed below.

- On a first offense, students may pick up their PTD in the office after school.
- On the second offense, student's parents need to come to the office to pick up the PTD.
- On the third offense, a parent must meet with an administrator and the student before the PTD is returned.

CELL PHONE POLICY

- Cell Phones must not be visible in any room on campus during lunch, nutrition break or class time without express permission of the teacher or staff member in the room.
- If cell phones are needed as an educational resource in the classroom they may be used with teacher/staff supervision.
- If cell phones are used as a tool in the classroom with teacher supervision, then teachers are expected to remind students to power down their phones and place their phones in the pockets or backpacks before leaving at the end of the period.
- Cell phones may not be used while a guest teacher is subbing for an absent teacher. (Unless the guest teacher is here for a long-term assignment)
- Teachers are **strongly encouraged but are not required** to ask for cell phones in exchange for the hall pass to use the restroom.
- Communication to parents using cell phones will be discouraged. Therefore, please remind students that if they need to communicate with their parents, they should go to the front office to call home.
- **EXCEPTIONS: Students that have specific reasons to have phone out, medical, 504/IEP**

DANCES/PARTIES

- To enter a school dance, you must present a current student identification card.
- Three dances are held during the school year.
- The dances begin at 7:00 p.m. and end at 9:00 p.m. or begin at 4:00 pm and end at 6:00 pm
- You must arrive before 8:00 p.m (or 5:00 pm) and stay until the dance is over unless you are picked up by a parent/guardian. If, for some reason you must leave before the dance is over, you must be picked up by a parent/guardian and sign out.
- Your parent/guardian needs to pick you up promptly at 9:00 p.m. or 6:00 pm
- There is music and dancing in the MPR.
- The gym is open for ping-pong, basketball, and games. Refreshments are sold outside of the MPR.
- There are no **"formal"** events at Holmes Junior High School.
- Dress for all dances must follow the school dress code.
- These dances are for Holmes students only, and all school rules apply.
- Student visitors are never allowed at a Holmes sponsored school dance.
- Parents are welcome to visit dances and/or help chaperone.
- If you have un-served detention, you will not be allowed to attend the dance. (a notice will be sent to these students the week of the dance)
- The behavior at the dances should always be appropriate. Running, pushing and horseplay, as well as all types of inappropriate dancing ("moshing" and "freaking", etc.) will all result in a time out or a call to parents to be sent home from the dance. Students may also be excluded from future dances for bad behavior.
- If you plan on attending the dance, you must have attended school that same day.
- If you have been suspended from school and your school activity participation restriction is in place during a scheduled dance, you may not attend the dance.

DRESS CODE

DJUSD RECOGNIZES THAT THE RESPONSIBILITY FOR THE DRESS AND GROOMING OF A STUDENT RESTS PRIMARILY WITH STUDENTS AND THEIR PARENTS OR GUARDIANS.

The District's goal is to promote student safety and to create a respectful community that is welcoming to all students. The District Dress Code policy applies to all schools in the district.

Allowable Dress and Grooming:

- Students must wear clothing which includes a shirt with pants, skirt, dress, or the equivalent
- Shirts and dresses must have fabric in the front and on the sides.
- Clothing must cover undergarments; however, waistbands and bra straps may show
- Fabric covering all private parts must not be transparent
- Footwear must be worn at all times, and must not limit student participation in school activities
- Hats and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff (hoodies must allow the student's face and ears to be visible to staff)
- Clothing must be suitable for all scheduled classroom activities including physical education (PE), science labs, wood shop, and other activities where unique hazards exist
- Specialized courses may require specialized attire, such as sports uniforms or safety gear

Non-Allowable Dress and Grooming:

- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana, or other controlled substances
- Clothing may not depict violence, obscenities, pornography, nudity, or sexual acts
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected groups
- Clothing must not threaten the health or safety of any other student or staff member

Generally, students who do not follow the dress code will be referred to the school office to correct the issue, which may include changing into PE clothes, wearing a t-shirt provided by the school, or being sent home to change. Every effort will be made by school staff to avoid embarrassing or shaming the student. All corrective actions will be reported to the parent/guardian.

PUBLIC DISPLAYS OF AFFECTION

- Students should refrain from inappropriate, intimate behaviors on campus or at school related events and activities.
- Students are expected to show good taste and conduct themselves respectfully at all times.
- Anything more than handholding will not be tolerated. This behavior will result in a parent meeting and/or referral to the Vice Principal.

FOOD

- You may purchase a variety of food and drinks in the multi-purpose room.
- Students may not sell food on campus.
- Free and reduced price lunches are available for students who qualify. Application forms for free-and reduced lunches were sent home in the back-to-school packet in August and are available in the Counseling Office or Cafeteria.
- Ordering food to be delivered at school during the lunch hour or at other times during the day is prohibited. This conflicts with our food service program and often creates problems for the staff.
- Teachers may sponsor a pizza party or other special event, but students are not permitted to order food to be delivered to campus during school hours.

HALL PASSES

- Your teacher may excuse you from class; however, you must have a hall pass from your teacher.

LIBRARY

- The library is open before and after school every day and most lunch periods. Check with the library for current hours of operation.
- School rules apply, and a high standard of behavior is expected.
- To protect the books, **no food, drink, or gum** is allowed in the library.
- As stated in School Board Policy, students must pay for lost or damaged books or other library materials. Grades, transcripts and

yearbooks will be held until reimbursement has been made.

- Books may not be removed without checking them out first.
- Students who do not follow library rules will lose library privileges.

LOCKERS

- A locker will be assigned to you for your use.
- Lockers are school property and may be opened by school staff for periodic maintenance checks and/or to maintain a safe school environment.
- **Do not share** your combination with anyone and do not leave money or valuables in your locker.
- Report locker problems to the secretary in the counseling office.
- Kicking or over stuffing your locker is a form of vandalism.
- Plan to take materials for 2 or 3 classes at a time because a trip to your locker will not be accepted as an excuse for being tardy.
- Do not leave your lock on the last number of your combination.

LOST AND FOUND (LABEL EVERYTHING!!)

- Label books, clothing, and calculators, anything you bring to school. Items labeled with your name are easily returned if they are lost.
- Mark your name with permanent pens or etching when appropriate.
- Lost and found areas are located in the MPR, PE locker room, or Attendance Office.
- Turn small items into the attendance office. All other items should go to the multi-purpose room.
- Items that are not claimed by the end of each semester are given to local charities.

NOON ACTIVITIES

- Depending on the season, basketball, football, soccer, volleyball, and badminton are played at noontime. These sports are open to all students.
- Many clubs schedule meetings at lunchtime.
- Special rallies and programs occur at lunch throughout the year.

PTA

- Membership in the Holmes PTA is open to all parents, teachers, and Holmes Staff.
- HJH PTA meets on the 4th Thursday of each month from 7 p.m. – 9 p.m. in the Holmes Library.
- The goal of HJH PTA is to focus on the needs of our students and our school. This is done by providing volunteers for our school and fundraising when necessary.

SCHOOL SITE COUNCIL AND SCHOOL CLIMATE COMMITTEE

- The Holmes School Site Council is composed of parents, students, teachers, and other staff. The School Site Council's primary task is to develop and monitor the school wide plan for student achievement and to direct various resources and budgets to fulfill that plan. In addition, the Site Council also reviews school rules & procedures and advises the school staff regarding changes.
- The School Climate Committee works to promote positive climate on campus and an appreciation and understanding of diversity.

SCHOOL PHOTOGRAPHS

- All students must have photographs taken whether or not they purchase a picture packet so that their student body card can also serve as a photo identification card.
- Photos are taken at the beginning of the school year.
- To purchase extra photos, bring your picture money with package selection and give it to the photographer. Do not turn picture money into the office. When the photos arrive at school, they will be distributed to students.

STUDENT BODY CARDS

- Every Holmes Junior High School student will be issued a student body identification card.
- This identification card will also be used as a Holmes library card.
- If you lose your card, go to the library during lunchtime to find out when you can replace your card. There will be a fee to replace your card.

- A current identification card is required to get into any Holmes school dance.

TELEPHONE

- The office phone is for business purposes - student use is limited.
- Students may be allowed to phone parents after 3:30 p.m. **Please see the Attendance secretary.**
- **Cell phones cannot be used during school hours or at any school event.**

VALUABLES

- Leave items that are valuable, or special to you, at home.
- **The school will not be responsible for items that are stolen, LOST, or damaged.**
- **Never** bring large sums of money to school.
- Do not leave your personal belongings (e.g. backpack, wallet, purse, clothes) unattended unless you have secured it in a locked locker. This includes during P.E.
- Do not leave valuables in your locker over the weekend. Do not leave your lock on the last number of your combination.

VISITORS

- Students who do not attend Holmes Junior High School are not allowed on campus during the school day.
- To avoid any disruption of the instructional program, student age visitors are never allowed to attend classes at Holmes.
- Visitors are not allowed at any Holmes school dances.

ATTENDANCE

Attendance and success in school go hand in hand.

REPORTING ABSENCES

- If you have been absent, you must hand in a note to the attendance office (the very next day you return to school) that has been signed by your parent/guardian indicating your name, date of absence, and reason for the absence or have your parent/guardian call the attendance office with your name, date of absence, relationship to student, and reason for the absence. The attendance office telephone number is 757-5445.
- Unexcused absences will result in disciplinary action.

STUDENT ATTENDANCE

- A student who misses 3 days during a school year without a parent/medical excuse is legally truant.
- If you are truant, your parents will be informed by letter of your unexcused absences.

LEAVING CAMPUS DURING SCHOOL HOURS

- For your safety and by School Board authority Holmes is a closed campus.
- Students are not allowed to leave campus without permission.
- Before school, bring a note to the Attendance Office signed by your parent or guardian stating the time and reason for which you must leave.
- Pick up your off-campus pass and sign-out at the Attendance Office before you leave campus.
- If you must leave during the school day, an adult that is listed on your emergency card must pick you up.
- If you return to school before the end of the day, you must sign in at the Attendance Office.

MAKE-UP WORK

- If you miss a class for any reason, **it is your responsibility to contact a classmate to get any assignments and make up missed work.** It is a good idea to have a pre-arranged student buddy who will gather your assignments for you whenever you are absent.
- When absences are for illness or other excused reasons, usually work may be made up.
- When absences are for suspensions and/or unexcused reasons, work may be accepted for partial credit.
- For absences of less than 4 days, contact class members for the work.
- On the third day of an absence, your parent/guardian may call the counseling office to request that work be collected for you from your teachers. The number is 757-5445 ext 115. You may also request homework when notifying the school of the absence.

PUNCTUALITY/ CUTTING

- You are expected to be on time for your classes.

- If you are late to school, you must check in with the attendance office.
- If you are tardy frequently, your parents will be contacted, and you will receive detention, in-house suspension, etc.
- If you are not in your assigned class, after-school detention will be assigned.

Tardy Policy: For each quarter, every staff member will implement the following tardy policy: To not be tardy you must be sitting in your assigned seat when the tardy bell rings.

- 1st tardy: consequences are at the teacher's discretion; parent contact advised.
- 2nd tardy: consequences are at the teacher's discretion - detention encouraged; parent contact required if they were not contacted after the first tardy.
- All subsequent tardies: office referral - one hour detention will be assigned per tardy (more severe consequences may be applied if necessary).

NOTE: *Students who do not serve assigned detention with a staff member will be referred to the administration office.*

SOME ABC'S OF ACADEMICS AND COUNSELING

COUNSELORS' ROLES

The role of the counselor is to help each student have a successful academic school career, help students with future educational planning, assist students with career exploration, assist students in personal or social development, and just be someone to talk with about anything.

COUNSELORS

- The counseling office is open during the day as well as before and after school.
- To see a counselor, leave a request slip in the counseling office before class and you will be called as soon as possible. Parents may talk to your counselor in person or by telephone.

CONCERNS WITH A CLASS

- Talk to the teacher or write a note to tell him/her about your concern.
- Listen more, ask more questions, or spend more time on homework.
- Talk to your counselor and ask for his/her suggestions.
- Talk to your parents, and ask them to talk with your teacher.
- Request a parent, teacher, and student conference.
- Leave a voicemail or send an email.

FAMILY LIFE AND SEX EDUCATION

- This course is offered to all 7th and 9th graders in Health class.
- It covers topics related to human sexuality.
- Students are encouraged to discuss class topics with their parents.
- All materials are available for parent review.
- Parents/guardians have the right to waive Family Life and Sex Education for their children.

GRADE CHECK-SHEETS

- Occasionally, students and parents utilize a periodic grade check-sheet. These check-sheets are usually arranged through the counseling office or vice-principals.
- These check-sheets help you and your parents know if you are getting your work done and if your attendance and behavior are acceptable.
- The student takes the sheet to each teacher to be filled in and is responsible for taking home the completed sheet.
- This planner is also a useful tool for regular monitoring of student progress with assignments.

PROGRESS REPORTS

- Progress reports are mailed home halfway through each quarter.
- Progress reports are an informational tool for both the student and parent(s) to indicate academic progress, improvement, or danger of failure.
- If a student's class work is at average or above average, the teacher may not indicate a grade on the progress report card.

REPORT CARDS

- Grades will be mailed to your home at the end of each quarter. Quarter end dates are listed on the handbook calendar.
- Grades range from “A” for Outstanding to “F” for Not Passing. Citizenship grades are also a part of the grading system. In some circumstances, and with prior arrangement between the teacher, student, parent, and counselor, a “P” (pass) may be given in lieu of an academic grade.

HOMEWORK

- The district homework policy is posted on the Holmes and district web sites and is available in the counseling office.
- Students can expect homework in most academic classes on most nights.
- The amount varies and depends on the assignment and on student study habits.

WEB LEADERS

- Ninth graders are trained to welcome and support the seventh graders through the WEB program. (Where Everyone Belongs)

RESOURCES TO HOLMES FROM THE DISTRICT, COMMUNITY, AND COUNTY

- Davis Police Department School Resource Officer
- Drug and Alcohol Prevention Counselor
- School Nurse
- Speech and Language Therapist
- School Psychologist & Crisis Counselor
- Allied Services for Kids (ASK) Outreach Counselor

STUDY TIPS

Completed homework assignments contribute to academic success. Use this planner every day to write down assignment and information you need about each class. The following are a few tips that may assist you in being successful at Holmes Junior High.

- Keep a 3-ring binder with a section to track each class.
- Check your homework needs before you leave school.
- Ask questions if you don't understand the assignment.
- Schedule a specific time and place to do homework.
- Tell your teacher right away if you are falling behind.
- Take class notes and review them in the evening.
- Put completed assignments in your backpack, ready to take to school. Keep your backpack clear of old, loose papers.
- Turn in your homework.
- Always carry extra pens, pencils, and an inexpensive calculator labeled with your name.

TEAMS FOR SEVENTH GRADERS

- Each 7th grader will belong to a core team.
- The team will share the same English, Science and Social Studies teachers.
- The teachers may plan some or all of your lessons so that there is a connection between the subject areas.
- The team arrangement eases the transition from elementary school to junior high school by special class events, discussions, etc.

TESTING

- You will be given a series of standardized achievement tests each spring. These test results are used to help determine placement in classes.
- Physical Education Fitness Assessments are given each year – fall and spring.

ACTIVITIES, CLUBS, AND ATHLETICS

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN EXTRA-CURRICULAR AND CO-CURRICULAR ACTIVITIES

- The student must be enrolled in the number and types of courses that will enable him/her to fulfill graduation requirements.

- The student must earn a grade average of “C” (2.0 GPA and no F’s) or above during the immediately preceding grading period. Grades will be averaged without regard to plus or minus signs.
- Students who have not cleared their detentions will not be allowed to practice or play until their disciplinary record has been cleared.
- Any student who is suspended from school for disciplinary reasons shall be excluded from all extra-curricular activities and all co-curricular activities, except for the regularly scheduled class time, for 1 week. The exclusion from extra- and co-curricular activities shall begin on the same day as the suspension from school.
- The activities to which this policy applies shall include the following:
 - Student Body or Class Officer Positions
 - Athletics
 - Drama and Musical Productions
 - All extra curricular choirs and bands/orchestra
 - Any extra-curricular or co-curricular activity, which on average, requires more than 4 hours of participation per week during the time span of the activity.

ATHLETICS

- Junior high athletics are organized to develop the athletic skills of all students in an environment that enhances self-esteem and mutual respect between participants and coaches.
- There is a “no cut” policy for 7th and 8th grade students. All students play the same portion of every game.
- Seasons generally consist of 2-3 weeks of practice and ten league games played over approximately 5 weeks. In addition, all of the 8th grade teams participate in a league tournament at the end of their season.
- Ninth graders participate in athletics at the Davis Senior High school.
- Additional information is available in the back-to-school packet and on the website.
- Listen to the daily bulletin to learn when each sport begins.

7TH / 8TH SPORTS

- | | | |
|--------------------|---------------|------------------|
| • August/September | Cross Country | 7/8 Boys / Girls |
| | Volleyball | 7/8 Girls |
| • October/November | Basketball | 7th Boys / Girls |
| • October | Wrestling | 7/8 Boys/Girls |
| • December/January | Basketball | 8th Boys / Girls |
| • February/March | Soccer | 7/8 Boys / Girls |
| • April/May | Track | 7/8 Boys / Girls |

DAVIS HIGH SCHOOL SPORTS 9TH GRADERS

- Fall Season Sports starts August 15
 - Football Soccer: Boys Water polo
 - Volleyball Field Hockey Cross-Country
 - Golf: Girls Tennis: Girls
- Winter Season Sports starts November 15
 - Basketball Ski team
 - Snowboarding Wrestling
- Spring Season Sports starts February 1
 - Baseball Track and Field Tennis: Boys
 - Golf: Boys Softball Soccer: Girls
 - Badminton Lacrosse: Girls Swimming
 - Diving

CLUBS

- Clubs are formed based on student or teacher interest.
- If you have an idea for a club, find a teacher to be a sponsor.
- Clubs meet at noon, after school, and other times.

STUDENT COUNCIL

- The purpose of the Student Council is to:
 - Promote a closer relationship between faculty and students.
 - Make policy and determine how student body funds are allocated/spent.
 - Promote school spirit and involvement.
 - Represent the student body.
- Student Council is comprised of Associated Student Body (ASB) officers, class presidents, and homeroom representatives.
- Student Council members must have a minimum grade point average of 2.5, a “C+” average, and meet good citizen requirements.
- ASB officers and class presidents serve terms for the full academic year.
- ASB president, ASB vice president, ASB secretary, ASB treasurer, eighth grade class president, and the ninth grade class president are selected during the fourth quarter of the previous school year.
- Seventh graders elect their class president in September of the current school year.
- A representative is elected from each homeroom (one semester terms) in September and January.

YEARBOOK

- The yearbook is designed and produced by students enrolled in the Publications class.
- Yearbooks are pre-sold throughout the year.
- They are delivered during the last week of the school year.

RIGHTS, RULES AND RESPONSIBILITIES

School should be a pleasant, well-maintained environment where students learn in a setting that is safe, caring, and cooperative. Teachers have the right to teach, and students have the right to learn. In such a setting, everyone respects all people and all property. Students are disciplined when necessary to maintain order and to protect other students, school employees, and property. It is the policy of the Davis Joint Unified School District to promote standards of good citizenship and self-discipline among all of the school community by recognizing the rights and responsibilities of self and others. All rules apply while at school, while traveling to and from school, and while attending any school activities.

All Students Are Expected To:

- Act in all instances so as not to infringe upon the rights of others or to endanger their own or another’s private property or person. (No physical violence or threat of physical violence is tolerated on campus.)
- Be considerate in their relationships with students, teachers, staff and adult volunteers.
- Keep their language, clothing, and gestures respectful and free of profanity and obscenities.
- Keep hands, feet, and objects to themselves. (This includes rough-housing and “playing around”.)
- Follow classroom procedures established by each teacher. Be in the right place at the right time.
- Interact appropriately. (This includes no excessive displays of affection.)

The following are not to be possessed at Holmes:

- Squirt guns or toy guns, aerosol cans, large sums of money, valuables of any kind, unsafe or disruptive wearing apparel, and sharpies.

Students will be referred to the Administrative Team for disciplinary action for the following:

- Habitual classroom disruption and/or failure to comply with the assigned consequence.
- Cutting a class.
- Repeatedly being late to class.
- Serious misbehavior: fighting, theft, vandalism, obscenities, direct defiance, drugs, alcohol, vandalism, etc.
- Dress code violation.
- Leaving campus without permission.

CODE OF ACADEMIC HONESTY

- All members of the Holmes community are responsible for preserving academic integrity and fostering academic honesty. Academic honesty requires that you be truthful at all times and do your own work.
- Examples of academic **dishonesty** include:

- Receiving or providing unauthorized assistance on tests using unauthorized materials during a test
- Turning in for individual credit work produced in any part by another person; copying the work of another and presenting it as your own
- Allowing another student to copy or present as his or her own the work that you produced
- Plagiarizing, or presenting the ideas, concepts, words or material from another source, such as a book or website, as if such material were your own creation
- Using the school Internet system to access inappropriate websites (pornography, etc.)

Using websites or apps that generate answers for you without the express permission of your teacher is considered cheating.

HOLMES CODE OF ACADEMIC HONESTY

I promise that all work that I turn in for personal credit in my classes will be the result of my own efforts. I will not attempt to turn in any work for personal credit that was produced in any part by another person, nor will I allow another student to use any part of my work in an attempt to receive credit.

I acknowledge the only exception to this policy will be partner or group assignments as approved in advance by the teacher.

I understand that I will not receive credit for any work that violates the Holmes Code of Academic Honesty, regardless of whether I was the giver or the receiver of the work in question.

I understand that I may experience additional consequences if I violate this code.

Students who violate this code may not be considered for the Presidential Award or possible other awards.

To indicate your review of the Student-Family Handbook and the Code of Academic Honesty, students and parents are expected to read the oath given out in math class and sign it to indicate you understand it. Failure to sign and return the signature form does not release you from your responsibilities under school policy as described in this Handbook.

CLOSED CAMPUS

- Holmes is a closed campus. You must remain on school grounds throughout the entire school day—including during the lunch period.

CONSEQUENCES ARE DEFINED BY SCHOOL RULES, DISTRICT POLICY AND THE CALIFORNIA EDUCATION CODE AND WILL VARY DEPENDING ON THE CIRCUMSTANCES.

- Campus beautification (campus clean up)
- Conference with student, parent, teacher, counselor, and/or administrator
- Detention
- Other logical consequences (e.g. community service)
- On-campus suspension
- Off-campus suspension
- Expulsion

DETENTION

- Detention can be assigned by staff members for classroom tardies, cutting class, or classroom or campus misbehavior that is disruptive, etc.
- Students must notify their parents of the detention.
- Students are expected to work quietly on schoolwork while in detention.
- Students serve their detention with the person who assigned the detention.
- Students must serve detentions on their assigned day.
- If you do not serve your assigned detention, you may be referred to the vice principal.
- A staff member supervises detention which is held outside of the regular school day.
- Students who fail to serve detention will not be allowed to attend dances, games, or participate in extra-curricular activities, and may be subject to more severe disciplinary action.

LUNCHTIME/CAMPUS BEHAVIOR EXPECTATIONS

Following is a list of rules that apply to lunchtime and all other times when students are not in class. All rules outlined in the Student Handbook apply as well.

- **You are allowed to eat in assigned areas:** MPR, Tables outside of the MPR, library quad area , grassy area between the Administration Building and the Library and/or any open classrooms **if permitted by the teacher. No food allowed pass the blue lines. Students may not eat on the grass in Area 51, area between F wing and E wing and area between D wing and E wing.** (note: **no food allowed** on the blacktop, in playing fields, library, or gym.).
- **Please keep your hands and feet to yourself at all times:** Chasing, pushing, horseplay, play-fighting, water fighting or other potentially dangerous physical activities are not appropriate at school. (Please note: No tackling or other unsafe play is allowed during games.)
- **Put trash in garbage cans/trash containers:** Leave your eating areas clean. Be sure to use recycle containers!
- **Be respectful! Respect self, others, and property.**
- **Always use appropriate language:** No profanity, rude comments, racial/ethnic/sexual jokes or slurs, or name calling.
- **Public Displays of affection other than handholding are inappropriate at school.**
- **Holmes is a closed campus:** You must remain on campus during the entire school day, **including lunchtime**, unless you have a pass from the office and show it to the campus supervisor stationed in front of the school.

THE NEVER BRING-TO-SCHOOL LIST:

The following items are **illegal to possess** on any school campus and will result in serious consequences:

- Firearms, knives of any kind (including pocketknives), or anything that could be used as a weapon. (Zero tolerance for these items at school and/or school sponsored events.) (ED Code 48900 b)
- Alcohol, tobacco, or drugs of any kind (prescription medicine, as well as over-the-counter medication, must be stored in the Nurse's Office). (ED Code 48900 c, h, j)
- Matches, lighters, firecrackers, or other explosives.
- Other disruptive, illegal, or dangerous objects.
- Aerosol cans, large sums of money, valuables of any kind unsafe or disruptive wear.

NOON SUPERVISORS

- There will be several noon supervisors on campus to assist you and keep our campus safe.
- Treat them with the same respect you would a teacher. Follow their instructions.
- They will remind you to keep Holmes clean and trash-free, and they may require you to pick up litter.

If you have any questions or problems, talk with a teacher or noon supervisor immediately.

OFF LIMIT AREAS

- Behind buildings that are along fire lane and property lines.
- Along property lines at edge of playing fields.
- Staff parking lot, including the slope by the playing fields.
- Behind backstop(s).
- Grassy areas in front of school.
- Grass fields – unless you are playing an organized game.
- Gym (except on designated rainy or special activity days).
- Area behind the P portables and science buildings.

ABSENCES

If your student will be absent or late, you must call your student's school, and explain the reason.

The absence will **not** affect your student's grade if:

1. The absence is considered "excused" under state law. (Ed. Code §48205), and
2. Your student makes up any missed assignments or tests promptly. (The teacher must give make-up assignments or tests that are the same or similar to the ones your student missed.)

Absences may be **excused** for these reasons:

Health	Your student:
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	<ul style="list-style-type: none"> • Is sick. • Is quarantined by a city or county health officer. • Has a medical, dental, eye, or chiropractic appointment. • Has custody of a student who is sick or who has a medical appointment during school hours.
Funeral *	Your student may miss school to go to the funeral of a close relative. One day is allowed for funerals in California, and up to 3 days for funerals outside of California.
Jury duty or court date	Your student has to report for jury duty or other required court hearing.
Personal reasons †	<p>If you ask for permission in writing <i>first</i>, your student may be excused for:</p> <ul style="list-style-type: none"> • Religious events, including: holidays, ceremonies, or retreats (max. 4 hours per semester at retreats) or religious instruction (max. 4 days per month.) • Certain election precinct, employment, or educational conferences. • A funeral for someone who is not a close relative. • To spend time with a member of the student's immediate family who is on active duty, and is leaving or returning from deployment.
Theater work ‡	<p>If you ask for permission in writing <i>first</i>, your student may have up to 5 days per year of excused absences for:</p> <ul style="list-style-type: none"> • Work in the entertainment industry. • Performance or production work for an arts organization that performs to public school audiences.
Principal Permission	For absences directly related to the school mission, a student may seek to excuse an absence in writing <i>before</i> the absence occurs.

* Close relatives include the student's parent, grandparent, spouse, student, student-in-law, brother/sister, and any relative who lives in the student's home.

† The principal (or a representative) will follow the Board rules for absences due to personal reasons.

‡ You must give written proof of your student's work schedule to the principal (or the principal's assistant).

DISCIPLINE

Students will be held responsible for their actions and how those actions may affect other people. The standards of student behavior are available at each school site or the Student Support Services webpage found at www.djUSD.net.

If the school site administrator determines a violation of education code has occurred, a suspension may be delivered. If the parent/guardian does not agree with the suspension, they may file an appeal. Specific information about the appeal process can be found on the suspension form.

If your student is suspended, you may be required to go to your student's class during the school day to monitor their behavior.

DJUSD MISSION

The mission of Davis Joint Unified School District, a leading center of educational innovation, is to ignite a love of learning and equip each student with the knowledge, skills, character, and well-being to thrive and contribute to an evolving and increasingly-connected world, through a system characterized by:

- Optimal conditions and environments for all students to learn
- A team of talented, resourceful, and caring staff
- Transforming teaching, learning, and operations in our continuing pursuit of excellence
- Resourceful, transparent, and responsible fiscal planning, and

- A diverse and inclusive culture

Adopted by the Board of Education March 6, 2014

On February 2, 2017, the Davis School Board approved a resolution providing a clear and transparent statement that DJUSD shall be a place where all students, employees and families feel welcome and safe regardless of their immigration status, race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or gender expression. Specifically, the resolution addresses procedures for responding to federal immigration enforcement action as well as policy changes around data collection on student enrollment. The resolution marked an important, first step to begin the process of examining current policies and procedures, educating school employees, and working closely with community partners to ensure that all students and families, including those that are undocumented or marginalized, are able to receive education in a safe and supportive environment. The Resolution and other resources can be accessed at www.djUSD.net/belong.

GENDER IDENTITY AND EXPRESSION

California law and District policy require that all programs, activities and employment practices be free from discrimination based on sex, sexual orientation, or gender identity. This policy is designed in keeping with these mandates to create a safe and non-stigmatizing learning environment for all students and to ensure that every student has equal access to all school programs, facilities and activities.

State law requires that all students shall be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with their gender identity, irrespective of the gender listed on the student's records.

School site administration shall coordinate with the District's Student Support Services Department whenever a student requests or the administration identifies a need to accommodate a student's gender identity and/or gender expression.

Talk to your school principal if you believe we are not complying with this policy. If the principal does not agree, you may appeal to the Student Support Services Office or file a formal complaint.

Ed. Code 221.5 (f)

NONDISCRIMINATION

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, including discriminatory harassment, intimidation, and bullying of any student based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, religion, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression or association with a person or group with one or more of these actual or perceived characteristics.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above. Unlawful discrimination also shall include the creation of a hostile environment when the prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who files or otherwise participates in the filing or investigation of a complaint or report regarding an incident of discrimination or harassment. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

It should be noted that there is a possibility that students will participate in a sex-segregated school program or activity together with another student of the opposite biological sex. Please inform your principal if it is felt that such participation would be against religious beliefs and or practices or a violation of his/her right to privacy.

Our district programs and facilities, as a whole, are accessible. Our Superintendent makes information about our programs, facilities, and activities available to everyone, including those with impaired vision or hearing and limited English proficiency.

Talk to your school principal if you believe we are not complying with this policy. If the principal does not agree, you may appeal to the Student Support Services Office. You may ask the school site or district for complaint procedures.

Ed. Code §§200-220; Board Policy 0410, 5145.3,

20 USC 1681-1688, 20 USC 1400-1487; 42 USC 2001d-2001d-7; 34 CFR 106.9;

SEXUAL HARASSMENT

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment or sexual violence of students at a school-sponsored or school-related activity. The Board also prohibits retaliatory behavior or action against any person, who reports, files a complaint or, testifies about, or otherwise supports a complaint or respondent in alleging sexual harassment.

According to California Educational Code, sexual harassment means: unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of these conditions:

- Submitting to the harassment is explicitly or implicitly made a condition of an individual's academic status or progress
- Submitting to, or rejecting, the conduct impacts academic decisions affecting the individual
- The harassment has a negative impact upon the individual's academic performance, or creates an intimidating, hostile, or offensive educational environment
- Submitting to, or rejecting, the conduct impacts decisions affecting the individual regarding benefits and services, honors, programs, or activities made available by the educational institution

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer.

A copy of our policy against sexual harassment as it relates to students is attached.

Ed. Code §§212.5, 231.5, 48980(g); Board Policy 5145.7

TITLE IX

No person shall, on the basis of gender, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. If you have questions or a complaint related to sex discrimination, contact the district and ask for a copy of the complaint procedures.

Board Policy 0410; 42 USC 2000h-2000h-6; 34 CFR 106.1-106.61; 45 CFR Part 86

BULLYING

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance. The board desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No individual student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage the person's reputation.

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

Any complaint of bullying, whether it is discriminatory or nondiscriminatory, shall be investigated and resolved in accordance with the law and the district complaint procedure.

Ed. Code §§ 200, 220, 234.1

COMPLAINTS

GENERAL COMPLAINT

The Board of Education accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board expects that complaints be resolved expeditiously without disrupting the educational process.

Our Board encourages you to notify the district if you have concerns or complaints related to the district. Our Board hopes for early and informal resolution of each complaint starting at the lowest appropriate level.

If you have a concern or complaint, your first step (informal complaint) is to discuss your concern with the staff member or site principal. If the matter is not resolved informally, you have the right to file a written complaint with the Principal. The principal will investigate and provide you a written response. If you are not happy with the result of the written complaint then you may appeal the findings to the Director of Student Support Services.

The Director of Student Support Services or a designee will investigate and resolve the complaint by following our complaint procedures.

Copies of General complaint form are available at all school sites, at the customer service desk at the district office, or on the Student Support Services webpage found at www.diusd.net.

Board Policy 1312.3 and 1312.1; 5 CCR 4620-4622

UNIFORM COMPLAINT

We are committed to following state and federal laws and regulations. You may file a complaint under the Uniform Complaint Procedures if you believe the district has violated a state or federal law or if one of our programs is discriminatory.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs (5 CCR 4610)
2. Any complaint alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying in district programs and activities against any person based on his/her actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, religion, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)
3. Any complaint alleging bullying in district programs and activities, regardless of whether the bullying is based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, religion, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics
4. Any complaint alleging district violation of the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)
5. Any complaint alleging that the district has not complied with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)
6. Any other complaint as specified in a district policy

If you disagree with the resolution of a Uniform Complaint, you may appeal to the Department of Education or seek civil law remedies.

Copies of Uniform Complaint Policy are available at all school sites, at the customer service desk at the district office, or on the Student Support Services webpage found at www.diusd.net.

Board Policy 1312.3 and 1312.1; 5 CCR 4620-4622

WILLIAMS UNIFORM COMPLAINT

Our district is committed to ensure that the Williams Act is supported. This includes supplying sufficient textbooks or instructional materials. In addition, school facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or misassignments.

A complaint alleging any condition(s) specified above shall be filed with the principal or designee at the school in which the complaint arises. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee in a timely manner, not to exceed 10 working days.

Copies of Williams Uniform Complaint Policy are available at all school sites, at the customer service desk at the district office, or on the Student Support Services webpage found at www.diusd.net.

Education Code 35186; 5 CCR 4680

FREE / LOW-COST MEALS

Free or low cost meals are available for eligible students. The application that is included needs to be completed and returned to the school site. Nutrition services will notify the family of their eligibility once the application is processed.

Ed. Code § 49510, et seq.

SAFETY AND TRANSPORTATION

EMERGENCY PROCEDURES

Evacuation: (Used for fire, bomb threat, gas leak, chemical leak in laboratory)

- Evacuation maps are posted near the door of each room.
- Leave belongings
- Move in an orderly and quiet fashion to designated area on the evacuation map
- Remember that any structural damage may block your usual evacuation route
- If bomb threat, turn off walkie-talkies and cell phones and do not use as they have the potential to detonate bomb(s)
- Stay with your class at all times for roll call

Shelter in Place/Duck and Cover: (Used for earthquake, severe weather conditions, explosions)

- Take cover under desks and away from windows and lights: DUCK, COVER AND HOLD
 - drop to your knees with your backs to the windows
 - get under a desk or table
 - make your bodies as small as possible and bury your face in your arms
 - close your eyes, cover your ears and as much skin surface as possible
- Maintain Duck and Cover position until directed by a recognizable school staff person or emergency official
- Remain indoors unless instructed otherwise

Shelter in Place/Lockdown: (Used for stranger on campus, gunfire, police helicopter circling overhead, civil disruption, and/or active shooter on campus)

If indoors or outdoors near rooms:

- Help teacher barricade door if necessary and possible
- Move away from windows and down onto the floor
- Seek shelter behind whatever is available
- Allow no one to enter or leave the room once secure
- Remain calm and patient

Reverse Evacuation: (severe weather, violent situation near school)

- Go to the safest room/location nearest you. Once there, follow the procedures for SHELTER IN PLACE.
- Wait for school or department officials to meet you and give instructions.

Medical Emergencies (TEACHER DOWN)

Three students should carry out the following immediately and simultaneously:

- One student call 911 from room
- One student run to next room for help
- One student run to the office and report it

Everyone should stay calm and respond sensibly

Other Emergencies - LUNCHTIME INCIDENT

- Contact a staff member immediately and explain the situation
- Do not distract staff by asking questions – information will be distributed as it becomes available

If outside at the time of the incident:

Lockdown

- Go to the safest room/location nearest you. Once there, follow the procedures for SHELTER IN PLACE.

Earthquake

- Stay in open area away from buildings and power lines.
- Follow Duck and Cover instructions.
- Proceed to the track and connect with your 3rd period teacher.

Weather warning–

- Proceed to 6th period room.
- Please stay there and proceed with SHELTER IN PLACE as directed by staff instructions.

Bomb threat

- Stay in open area away from buildings.
- Proceed to the track and connect with your 3rd period teacher

CBRNE-

- Proceed to nearest room and follow SHELTER IN PLACE as directed by staff instructions.
- Once instructed to do so, proceed to the track and connect with your 3rd period class.

Gunfire or Police Action

- If unable to get to a room or shelter – drop to the ground and remain absolutely still
- Remain on the floor until directed by a recognizable school staff person or emergency official

If inside at the time of the incident:

Lockdown–

- Stay in the safest room/location nearest you. Once there, follow the procedures for SHELTER IN PLACE.

Earthquake–

- Follow Duck and Cover instructions.
- Once instructed to do so, proceed to the track and connect with your 3rd period teacher.

Weather warning–

- Proceed to 6th period room.
- Please stay there and proceed with SHELTER IN PLACE as directed by staff instructions.

Bomb threat

- Stay in open area away from buildings.
- Proceed to the track and connect with your 3rd period teacher.

CBRNE/ Gunfire or Police Action

- Stay in the safest room/location nearest you. Once there, follow the procedures for SHELTER IN PLACE.

ACCIDENTS/INJURIES

- Report any accident immediately to your teacher. If you are not in class, tell the nearest teacher or staff member.
- First aid will be given as needed. If medical attention is needed, parents will be notified so they can make arrangements for medical treatment.
- Be sure to let someone in the Attendance Office know if your emergency information (e.g.; home phone number, parent work phone numbers, emergency contact people, etc.) changes during the school year.

BICYCLES

- Ride your bike safely, because safety of our students is important, traffic safety laws are enforced. You are expected to follow all laws while riding to and from school. The Davis police department may ticket you if you do not follow the law.
- Park your bikes in the student bike rack. Lock your bike with **your own lock**, every single day!!
- If your bike is vandalized or stolen, report this to the attendance office **and** to the Davis Police Department.
- Ride bikes only on designated paths or city streets.
- Remember, it is against the law to ride without a properly secured helmet.
- The bike racks are monitored regularly, however, the school is **not** responsible for damaged or stolen bicycles, so to protect your bike be sure you have followed all the above rules.

CHILD ABUSE – SAFETY OF OUR STUDENTS IS MOST IMPORTANT.

- Child abuse can be physical, emotional or sexual.
- Every student has a right to live in a safe environment without fear.
- Tell a teacher, your counselor, or an administrator if you, or someone you know, are being abused.
- You or your friend will get the help and support you need

COMMUNICATION BETWEEN PARENTS AND SCHOOL

- The Holmes staff is interested in effective communication for problem solving. Parents and guardians who have any kind of problem or concern related to their children and school should discuss it first with the children's teachers. If necessary, please talk next with the principal. Should the issue remain unresolved, there is a district complaint form available in the school office which can be used to enlist the aid of district administration in reconciling the issue.
- Parents may sign up on the PTA website to receive emails about school events.

ILLNESS

- If you become ill or injured at school, tell your teacher. A pass from your classroom teacher is required before you will be admitted to the health office. Exceptions will be made for emergency situations.
- If you are too ill to remain in class, your parents will be called to take you home.
- In emergency situations, the district nurse will be called for assistance and/or 911.

INSURANCE

- Insurance is not provided by the school.
- A form for purchasing insurance will be included in a pre-school mailing.
- Insurance is required for students competing in school-sponsored athletics.

MEDICATION

- Parents/guardians must check with the attendance office to arrange for the dispensing of prescription medicine.
- Parents must complete a medicine dispensation informational sheet prior to their child taking medicine in the school office or any school event.
- Prescribed medication must have **specific** instructions for use from a physician.
- Students must take all medications (including over-the-counter drugs like aspirin or Tylenol) in the attendance office.
- Non-prescription drugs (e.g. aspirin), are not available at school.
- The law does not allow school employee to give over the counter drug to students.

NURSE

- A district nurse and/or 911 are called in emergency situations.
- There are no facilities at school to serve sick or injured students for an extended period of time. Parents will be called immediately when students are too ill to remain in class.
- In the case of injury or emergency, the school will call Emergency Medical Personnel. The school will attempt to notify parents whenever Emergency Personnel are called.

SKATEBOARDS AND/OR SKATES

- Because safety of students is important, skateboards, roller skates, and roller blades cannot be ridden on campus. If you use one of these for transportation to/or from school, you must make sure that it is secured in your locker or in a classroom. These items **may not** be carried around from class to class, and they will be confiscated if found on campus.
- If you store your skateboard in a classroom (with teacher permission), you will be storing it at "your own risk".
- There is no skateboarding allowed in front of the school (sidewalk or roadway).
- Skateboards need to be carried in the bicycle rack area.

TRANSPORTING STUDENTS TO SCHOOL – BECAUSE SAFETY IS IMPORTANT...

- Encourage your student to bike or walk to school whenever possible. If you must drive them, please unload and load away from the front of the school.
- Please follow all traffic laws, including: Do not make U-turns, park in the red zones or double park on Drexel.
- Please use extreme caution in the intersection of L and Drexel.
- Do not block driveways in the neighborhood when parking.
- PLEASE DO NOT ENTER THE SCHOOL PARKING LOT TO DROP OFF OR PICK UP STUDENT.

WHO CAN HELP ME

PRINCIPAL	(ext. 101)
PRINCIPAL'S SECRETARY	(ext. 101)
VICE- PRINCIPAL	(ext. 106)
COUNSELORS	(ext. 115)
ATTENDANCE SECRETARY	(ext. 117)
LIBRARIANS	(ext. 173)
HEAD CUSTODIAN	(ext. 101)
PSYCHOLOGIST	(ext. 113)
INCLUSION TEACHER	(ext. 267)
SPEECH THERAPIST	(ext. 111)
NURSE	(ext. 105)